

NoodleBib Instructions

Class Sharing Information for Faculty and Students

Accessing the NoodleBib Database:

1. Go to www.wrainfo.net
2. Select **Library** link
3. Click on **Catalogs & Research Sources**
4. Click on **Research Databases**
5. Under **Citation Resources**, click on **NoodleBib**

Teachers: Setting Up a Class for Sharing

Starting the Process:

- ____ Step 1: *NoodleTools*—**Register or Sign In** page. Enter your **Personal ID** and your **Password**. Click on the **Sign In** button. Forgot your password? Click on the **I forgot my password** link and follow the directions; they will e-mail your password to you.
- ____ Step 2: **My Lists** page. In the **Lists Shared with Me** section, click on the **Sharing Setup** button on the right-hand side of the screen.
- ____ Step 3: Click on the **Create a New Class Name** button at the right of the screen.
- ____ Step 4: In the **Class Name** box, enter the name of your class (ie. SS#1-McKenzie). Type in the name of any additional recipients (if you wish to share with the librarians type in "wralibclass")
- Write the class name down in order to share with your students
- ____ Step 5: Click on the **Add Class Name** button.

Students: Sharing Your NoodleBib Bibliography/Note Cards with Teachers

Starting the Process:

- ____ Step 1: *NoodleTools*—**Register or Sign In** page. Enter your **Personal ID** and your **Password**. Click on the **Sign In** button. Forgot your password? Click on the **I forgot my password** link and follow the directions; they will e-mail your password to you.
- ____ Step 2: **My Lists** page. **Click on box next to the title of the list** of your bibliography you want to share.
- ____ Step 3: Click on **Share** at the bottom of the page.
- ____ Step 4: In the **My Name** box, enter your NoodleBib User ID or name if not already provided.
- ____ Step 5: In the **Class Name** box, enter the name of your class
- Your classroom teacher will provide this information to you
- ____ Step 6: Click on **Share**. You should receive a message that your bibliography and note cards have been successfully shared.